



**City of Annapolis**  
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## **Annapolis Conservancy Board**

November 14, 2013

The Annapolis Conservancy Board (ACB) of the City of Annapolis held its regular meeting on November 14, 2013, at the Roger "Pip" Moyer Recreation Center. **Chair** Jennings called the meeting to order at 5:37pm.

**Present:** **Chair** Jennings, Clift, Fogle, Lippert, Chapman

**Absent:** Baldwin

**Staff:** Savidge-Board Liaison

Journal of Proceedings:

### **II. APPROVAL OF MINUTES**

#### **September 12, 2013 Meeting Minutes**

Mr. Lippert moved approval of the September 12, 2013 meeting minutes as amended. Ms. Clift seconded the motion. The motion passed unanimously in a vote of 3-0. (Lippert and Chapman not present at vote)

### **III. OLD BUSINESS**

#### **a. 2013 Easement Inspections**

**Chair** Jennings will inspect Dutch Glen easement and also send Mr. Savidge the write ups on the easements that she has inspected. Mr. Lippert visited the easements he was assigned and will prepare the write up. Mr. Chapman agreed to inspect the easements he was assigned. Mr. Savidge and Ms. Clift will also tour the easements that Ms. Clift was assigned to inspect.

#### **b. Board Enhancements and Targets**

**Chair** Jennings reminded members that at the last meeting the ACB discussed developing a list of Board enhancements and choosing the top five priorities from the list. Mr. Savidge prepared a list of the Board enhancements and distributed at the meeting for review. **Chair** Jennings suggested deferring this agenda item to allow members to review the list in order to develop its top five priorities for discussion at the January 9, 2014.

#### **c. Board Vacancy**

**Chair** Jennings noted that the Board has a vacancy created by Mr. Dunn's departure and she plans to reach out to the Council for assistance in filling the vacancy. She will email the Aldermen and the new Mayor.

#### **d. Legal Issues**

The ACB requested periodic updates from Mr. Savidge and the City Attorney on the following projects to which he agreed to provide.

##### **1. Pedestrian/Bike Access at Post Haste**

There was no update on this agenda item

**2. Memorandum of Understanding with County regarding Open Space Money**

There was no update on this agenda item.

**3. MET Cooperative Agreement**

Mr. Savidge reported that MET had requested a member of the ACB to attend their November 2, 2013 meeting and agreed to provide the date of its December meeting so that an ACB member could attend. He noted that there were some issues with the agreement so MET Attorney will be contacting the Assistant City attorney to resolve the issues.

**4. Schubert Property**

There has been no action on this agenda item however there was some issues regarding the property boundary that need to be resolved. Mr. Savidge agreed to follow up and send out status report via email before the New Year.

**5. Program Open Space**

Mr. Savidge will schedule a meeting with the Recreation and Parks Director, Brian Woodward, Rick Anthony, County Recreation and Parks Director and the Board regarding the program open space funds. **Chair** Jennings agreed to defer writing the letter until after the meeting.

**V. REGULAR BUSINESS BEFORE THE BOARD**

**a. Review of Minutes of Other Environmental Boards**

The meeting minutes were provided via email.

**b. City Legislative Update**

Mr. Savidge reported that all legislation expires with the Council term including the Forest Conservation legislation.

**VI. NEW BUSINESS**

**A. Village Greens**

Mr. Savidge discussed the patch of forest that the developer is hoping to swap out so are trying to get approval from the Board to eliminate that easement. Mr. van Zutphen has been discussing the possibility of completing planting on another part of the property. **Chair** Jennings agreed to draft the letter to the Homeowner's Association. Mr. Chapman moved to support Mr. van Zutphen's recommendation.

**B. Election Discussion**

**Chair** Jennings noted that the election discussion was placed on the agenda so that ACB can discuss the approach to introducing the Board to the Council. Mr. Fogle suggested drafting a letter to the new Mayor introducing the Board and offering support to him on his environmental initiatives. He agreed to provide a draft for the Board to review at the January meeting.

**Election of Officers**

**Chair** Jennings reminded members that the Board agreed to hold elections of officers at the January 9, 2014 meeting.

**VII. ADJOURNMENT**

With there being no further business, Mr. Fogle moved to adjourn the meeting at 6:54pm. Mr. Chapman seconded the motion. The motion passed unanimously in a vote 5-0.

**The next meeting is scheduled for January 9, 2014 at 5:30pm at Pip Moyer Recreation Center.**